



## **CARIBBEAN CEMENT COMPANY LIMITED**

### **NOTICE OF 74<sup>th</sup> ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the 74<sup>th</sup> ANNUAL GENERAL MEETING of **CARIBBEAN CEMENT COMPANY LIMITED** ("CCCL" or "the Company") will be held virtually, via live webcast on **Friday, September 8<sup>th</sup>, 2023** at **10:00 a.m.** Shareholders may attend remotely and participate in the meeting, by following the registration process set out in this Notice. This meeting is called for transaction of the following business:

#### **ORDINARY BUSINESS**

##### **1. AUDITED ACCOUNTS FOR YEAR ENDED DECEMBER 31, 2022**

To receive the audited accounts for the year ended December 31, 2022, together with the Directors' and Auditors' Reports circulated therewith and declare

**(a) THAT** the Balance Sheet and Profit & Loss Account for the year ended December 31, 2022, together with the Reports of the Directors and Auditors now submitted to this meeting, be and are hereby adopted; and

**(b) THAT** a final dividend of \$1.8976 per share be and is hereby declared payable out of the profits of the Company in respect of the year under review on October 6<sup>th</sup>, 2023, with record date of August 24<sup>th</sup> 2023 and with an ex-dividend date of August 23<sup>rd</sup>. 2023.

##### **2. APPOINTMENT & REMUNERATION OF AUDITORS**

To appoint Auditors and authorize the Directors to fix the remuneration of the Auditors.

##### **3. ELECTION OF DIRECTORS**

In accordance with Article 96 of the Company's Articles of Incorporation, the following Directors retire by rotation and, being eligible, offers themselves for re-election:

- Hollis Hosein
- Luis Ali Moya

- a) **THAT** the retiring Director, Hollis Hosein be and is hereby re-elected.
- b) **THAT** the retiring Director, Luis Ali Moya be and is hereby re-elected.

**4. REMUNERATION OF DIRECTORS**

To fix the remuneration of the Directors:

**THAT** the amount shown in the accounts of the Company for the year ended December 31, 2022, as remuneration of the Directors for their services as Directors be and is hereby approved.

- 5.** To transact any other business which may properly be transacted at an Annual General Meeting.

**NOTE:**

**I. Proxies**

Members of the Company entitled to attend and vote at the Meeting can appoint one or more proxies to attend remotely and vote instead of them. A proxy need not also be a member. Where a proxy is appointed by a corporate member, the form of proxy should be executed under seal or signed by an officer or attorney duly authorised.

To be valid, the proxy form must be completed and deposited at the registered office of the Company, situated at Rockfort, Kingston addressed to "The Company Secretary" not less than 48 hours (excluding non-business days) before the time fixed for holding the Meeting. The proxy form should bear stamp duty of \$100.00. The stamp duty may be paid by adhesive stamps which should be affixed to the Proxy Form.

**II. Annual Report**

The electronic version of the Annual Report for the year ended December 31, 2022 can be accessed via [www.caribcement.com](http://www.caribcement.com).

**III. Instructions to participate in Annual General Meeting**

- i. The safety and well-being of all stakeholders are of great importance to the Company. CCCL also has a duty to adhere to the public safety regulations in respect of public gatherings during the COVID-19 pandemic. Accordingly, shareholders are invited to attend remotely.
- ii. Shareholders are required to pre-register during the period **August 9, 2023 to September 6, 2023** to attend the meeting remotely, via the following steps:
  - Visit [www.caribcement.com](http://www.caribcement.com) and click on the banner "Annual General Meeting"
  - Select "Register to Attend Meeting" and fill in the requested information in the spaces provided (full

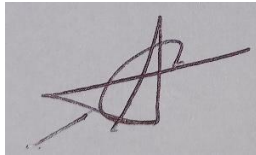
name; address; Taxpayer Registration Number (TRN) or share account number; a valid email address and contact number). Shareholder registration closes at 4:30 p.m. on September 6, 2023.

- Shareholders who wish to appoint a proxy, to attend the meeting virtually, shall be required to submit a valid Proxy Form; and select “**Register Proxy to Attend Meeting**” and fill in the requested information, as stated above, in respect of the shareholder as well as the person(s) being appointed proxy. Proxy registration closes at 10:00am on September 6, 2023.

The information submitted upon registration will be validated through Sagicor Bank Limited. Subsequent to verification that the shareholder is on record an email shall be sent with unique login credentials, to attend the meeting via Zoom.

- iii. Additional guidelines on virtual attendance and participation is available on the Company’s website.

**BY ORDER OF THE BOARD**

A handwritten signature in dark ink, appearing to be 'CRAIG NEIL', written over a light gray rectangular background.

**CRAIG NEIL**  
**COMPANY SECRETARY**  
August 6, 2023