



# NOTICE OF AN ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the FOURTH ANNUAL GENERAL MEETING of PRODUCTIVE BUSINESS SOLUTIONS LIMITED will be held at the Jamaica Chamber of Commerce Board Room, 58 Half Way Tree Road, Kingston 10 on September 24, 2021 at 10:00 a.m. for the purpose of transacting the following business:

**1. TO RECEIVE THE AUDITED ACCOUNTS AND THE REPORTS OF THE DIRECTORS AND AUDITORS**

To consider and if thought fit, pass the following resolution:  
"That the Directors' Report, the Auditors' Report and the Audited Accounts for the year-ended December 31, 2020 be and are hereby adopted."

**2. TO ELECT DIRECTORS**

The Directors retiring from office by rotation pursuant to Section 4.4 of the Company's By-Law No. 2 are Paul Scott, Pedro Paris, Melanie Subratie, and Patrick Scott, who being eligible, offered themselves for re-election.

To consider and if thought fit pass the following resolutions:

- a. That Paul Scott be re-elected as a Director
- b. That Pedro Paris be re-elected as a Director
- c. That Melanie Subratie Subratie be re-elected as a Director
- d. That Patrick Scott be re-elected as a Director

**3. TO FIX THE REMUNERATION OF THE DIRECTORS**

To consider and if thought fit pass the following resolution:  
"That the amount shown in the Audited Accounts for the year ended December 31, 2020." be and is hereby approved."

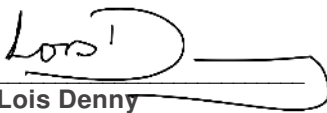
**4. TO APPOINT AUDITORS AND AUTHORIZE THE DIRECTORS TO FIX THE REMUNERATION OF THE AUDITORS**

To consider and if thought fit pass the following resolutions:

- a. "That PricewaterhouseCoopers having indicated their willingness to continue in office as Auditors be re-appointed Auditors for the ensuing year."
- b. "That the Directors be authorized to agree on the remuneration of the Auditors."

**5. TO TRANSACT ANY OTHER BUSINESS WHICH MAY BE PROPERLY TRANSACTED AT AN ANNUAL GENERAL MEETING**

Dated this 18<sup>th</sup> day of August, 2021

  
**Lois Denny**  
Secretary

A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote in his or her stead. A proxy need not be a member of the Company. Proxy forms must be submitted to the Company's Registered Office, Facey House, #42 Warrens Industrial Park, Warrens, St. Michael, Barbados not less than 48 hours before date of the meeting.