



August 15,2021

Mrs Marlene Street-Forrest

Managing Director

Jamaica Stock Exchange

40 Harbour Street

Kingston

**Re: RESIGNATION AND APPOINTMENT**

Dear Mrs. Street-Forrest

This is to advise that on August 4tth, 2021 at Stationery & Office Supplies board meeting that Mr. David McDaniel stepped down as Chairman of the board. During this meeting Mr. Stephen Todd was elected to become the new Chairman of the board of Stationery & Office Supplies Ltd.

If there is any further information needed, please feel free to contact me.

Sincerely,

Stationery & Office Supplies Ltd

Allan McDaniel

Deputy Managing Director