



From the Managing Director

Dear All

The Jamaica Stock Exchange Group (JSE) takes this opportunity to update you on the steps we are taking to ensure that our employees are safe at the workplace during this time when the nation is experiencing the outbreak of the Novel Coronavirus (COVID-19), which has been declared a pandemic by the World Health Organization (WHO).

The JSE has been actively monitoring the situation over the recent months and the speed with which it is spreading around the world. In response to the risks, the JSE has implemented several risk-mitigating measures which include the following:

- Developed a **COVID-19 Response Plan**, which outlines the JSE Group's response should there be an outbreak. The plan covers measures to minimize health and safety risks to employees and all stakeholders.
- Conducted staff briefings at both Department and Group levels on measures to be taken during this period in keeping with the Ministry of Health's guidelines.
- Cancelled all public functions including tours to our offices, while utilizing electronic medium for business continuity in respect to our e-Campus classes, workshops and workplace outreach.

We are on full alert and are using the intranet and other electronic forms of communication internally and have asked our stakeholders to communicate with us using these methods as best as possible.

The Jamaica Stock Exchange is committed to being a responsible partner during this WHO declared pandemic. We assure you that our employees are, as always, committed to maintaining the highest level of quality service that you have come to rely on as we partner with you to grow our financial markets in providing wealth for all.

Yours sincerely,

A handwritten signature in black ink that reads 'Marlene Street Forrest'.

Marlene Street Forrest, CD JP
Managing Director