



NOTICE IS HEREBY GIVEN that the 2019 Annual General Meeting of Stationery & Office Supplies Limited (the "Company") will be held on Tuesday, June 11, 2019 at 2:00 p.m. at the Knutsford Court Hotel Limited, 16 Chelsea Avenue, Kingston 5, Jamaica for the following purposes:

1. To receive the Company's Audited Accounts and the Reports of the Directors and the Auditors for the year ended December 31, 2018. To consider and (if thought fit) pass the following resolution:

Resolution No. 1: "THAT the Directors' Report, the Auditor's Report and the Statements of Account of the Company for the year ended December 31, 2018 be approved."
2. To appoint Auditors and authorize the Directors to fix the remuneration of the Auditors. To consider and (if thought fit) pass the following resolution:

Resolution No. 2: "THAT Mair Russell Grant Thornton, Chartered Accountants be and are hereby appointed Auditors of the Company to hold office until the next Annual General Meeting at a remuneration to be fixed by the Directors of the Company."
3. To consider and (if thought fit) declare a final dividend.

Resolution No. 3: "THAT a dividend of five cents (\$0.05) per ordinary stock unit paid to the ordinary stock holders of the Company be approved."
4. The Directors to retire from office pursuant Article 102 of the Articles of Incorporation are Kelli Muschett, Anthony Bell, and Richard Evan Thwaites.

Resolution No. 4: To approve the re-election of Directors recommended for appointment to the Board of Directors of the Company. To consider and (if thought fit) pass the following resolutions:

 - a) "THAT retiring Director Kelli Muschett be and is hereby re-elected a Director of the Company,"
 - b) "THAT retiring Director Anthony Bell be and is hereby re-elected a Director of the Company," and
 - c) "THAT retiring Director Richard Evan Thwaites be and is hereby re-elected a Director of the Company."

Dated this 15th day of April 2019

BY ORDER OF THE BOARD

A handwritten signature in black ink that reads "Marjorie E. McDaniel".

Marjorie McDaniel
Secretary

REGISTERED OFFICE
23 Beechwood Avenue,
Kingston 5

A Member entitled to attend and vote at this meeting may appoint a Proxy to attend and vote in his/her stead. A Proxy need not be a Member of the Company. A Proxy Form is enclosed for your convenience. Completed Proxy Forms must be lodged at the Company's Registered Office at least forty-eight hours before the time appointed for holding the meeting. The Proxy Form shall bear the stamp duty of \$100.00 before being signed. The stamp duty may be paid by adhesive stamp(s) to be cancelled by the person executing the Proxy.